

## **SMPOA Meeting Minutes May 6, 2020**

President Ed Weitzer called the meeting to order at 7:38pm on a Zoom meeting due to the Coronavirus Safer at Home Initiative.

In attendance were the following members of the SMPOA Board: Ed Weitzer, Martin Legowiecki, Howard Gould, Paulette Silver, Teresa LeGrove and Josh Epstein, Albert Chang.

Also, in attendance was Parliamentarian Rick Silver, Imad Bitar, Philip Cohen, Len Ovsowitz, David Cox-Dwyer, Robert Ross.

### **1. AC Committee**

The AC visited a property at 3801 Malibu Vista Drive on Saturday concerning the construction of a deck extension at 3809 Malibu Vista Drive. Robert Ross (3713 Seahorn Drive) who represents this uphill homeowner provided his perspective on the matter. He informed the board that he has forwarded OVI documents to Ed Weitzer and Philip Cohen. The uphill homeowner has not consented to the construction of the balcony/deck of the neighboring property. Robert stated that both the floor of the deck and the seamless glass railing will cause OVI in his opinion. It was also argued that the reasonable height of the deck should consider its expected usage (chairs, umbrellas and people), all of which he stated would cause additional OVI. The AC will ask the homeowner to better mark the deck extension and the AC will conduct a site visit.

Martin shared updates on the other AC site visits.

- 3720 Oceanhill Way - Wall construction/extension was approved
- 18345 Wakecrest Drive - OVI was confirmed (tree branch)
- 3622 Malibu Vista Drive – The AC Met with the homeowner of this house that is currently under construction. The back of the house was revised to slope down and follow the height of the prior structure. The homeowner also agreed at this meeting to lower the steel structure by the amount needed to be lowered so that the final roof will be in line with the prior roof.

- 18415 & 18414 Coastline Dr – OVI due to dead palm tree trunks was confirmed.

## **2. Treasurer Report**

While the tax filing has been extended, the SMPOA taxes should be completed next week.

The Banc of California incorrectly transferred the wrong CD requested into checking, but the bank is correcting this.

QuickBooks has been fully set up for handling SMPOA invoicing moving forward.

Money that was previously in low interest CDs has been re-invested in a short-term bond ladder providing interest rates ranging from 2.75% - 3.5% with 6 to 24-month maturities providing SMPOA with significantly more interest than the old CD.

The treasurer provided and walked through the P&L and Balance Sheet.

## **3. Board Membership**

Ed asked who would continue to volunteer for the board.

- Howard agreed to continue as Vice President.
- Teresa agreed to continue as Treasurer if we could find a CPA in the neighborhood who would be willing to answer questions that come up from time to time. Rick said he would ask a few neighbors.
- Paulette agreed to continue as a board member.
- Albert agreed to continue as the emergency preparedness committee chair.
- Martin informed the Board that he would not like to be head of the AC next year but is willing to stay on the board. Martin will ask the other AC members to see if they are interested in taking on the job.
- Josh informed the Board that he would like to find a replacement for secretary due to time constraints.
- Imad Bitar has volunteered to manage the SMPOA website.
  - He started working on the website a few weeks ago.

- He would like to make the website more active. Currently we average 5-6 visitors a day.
- He discussed making a way to protect pages that are more sensitive to Sunset Mesa homeowners.
- Website action items:
  - Board members to send a picture for the website
  - Get all Board meeting and AC minutes online
  - Reformat the Sunset Mesa-ge for the website after it has been formatted for printing
  - Potentially update the website for online voting in the future

#### **4. ADT**

Ed encouraged the board to consider new ways to get ADT to provide 24/7 coverage. Per ADT, to gain 24/7 coverage, we need 20 more people to sign up. The board will mention this at the upcoming Annual Meeting. The board will also ask the Sunset Message Safety Committee and Gabe Sokolov who heads the committee to solicit individual homeowners for contributions to cover the difference.

#### **5. Annual Meeting Planning**

The board confirmed that the Annual Meeting will be held from 2-3:30pm on Sunday, June 14 via Zoom. Teresa will set this meeting up via zoom. This will allow for homeowners to join via video using their computer or smart phone or simply by dialing into the provided phone number (no computer needed). The Board will look to see if a moderator could be utilized to help identify and answer questions for those attending the Annual Meeting.

The May Mesa-ge will list the candidates on the ballot and solicit requests for write-ins to go onto the ballot. Three members in good standing are needed to nominate a person by end of May to be included in the printed ballot. Completed ballots are to be mailed to the secretary who will provide them to Norm Dupont, who will be the inspector of the election. Norm will receive the list of members in good standing and will count their votes. Dues must be paid before the June 14<sup>th</sup> Annual Meeting for homeowners to be considered in good standing. This

information will be included on the ballot and in the Mesa-ge. Voting will occur after the Annual Meeting and results will be posted in the July Mesa-ge and on the website.

#### **6. High School Graduates**

Given high school seniors are not experiencing a normal graduation, Teresa LeGrove suggested that we highlight our high school seniors in the Sunset Mesa-ge and at the Annual Meeting. The May Mesa-ge will ask neighbors to provide the names of any graduates we are not aware of to ensure we have all names.

#### **7. Emergency Clearance - Brush Clearance**

The Fire Department will be inspecting brush clearance in Sunset Mesa this Summer. Albert requested that this is added to the June meeting agenda for discussion.

#### **8. Closing Items**

It was agreed that the next Board meeting would take place on Monday, June 1, 2020 via zoom at 7:30pm. The President adjourned the meeting at 9:27 pm.

Minutes Certified as of June 22, 2020

A handwritten signature in black ink, appearing to read "Josh Epstein", written over a horizontal line.

Josh Epstein  
Co-Secretary