

January 6, 2020

## **SMPOA BOARD MEETING MINUTES**

All members were in attendance except for President, Ed Weitzer, and Co-Secretaries, Josh and Sara Epstein.

Howard Gould, VP, called the meeting to order at 8p.m.

Paulette agreed to take minutes along with and Albert Chang.

Visitors attending meeting from the SMPOA Emergency Preparedness committee were Grant Graves, Lis Davidow, and Shari Wakiyama.

**Old business:** The November 2019 minutes were discussed and after several changes were addressed and discussed. A motion by Albert Chang was made to approve the minutes and Paulette Silver seconded. All were in favor. The November 2019 minutes were signed and ratified.

### **A/C**

A/C Chair, Martin Legowicki gave his report on December AC visits, and the deposition he attended re the property at 3601 Shoreheights. The deposition was about an hour long and no counsel was used. No knowledge of the outcome of the deposition regarding the OVI dispute.

### **Treasurer's Report**

Treasurer report was given. After considerable time and effort on the part of Teresa LeGrove, Paula Segerstrom, and representatives from QuickBooks, we are now able to quantify dues receivable and payable on their system. Quick books will be utilized for record keeping, dues invoices and dues payments. Payments will be sent and paid directly from email invoices to Quick books. The Treasurer, Teresa LeGrove gave us a new "accounts receivable" entry that listed all the outstanding unpaid dues for entire community. This new entry was discussed and suggested by Howard Gould that Teresa solicit advice from our accountant with any past or present possible tax consequences regarding how to categorize "unpaid dues." Teresa will do so and report back.

An annual budget needs to be calculated and projected for the upcoming year.

Howard Gould presented a bill from attorney Bill Gaines who attended the Coastal Commission hearing in October 2019 re the PCH/RV hearing to represent Sunset Mesa if called upon. His fee was submitted to be paid by the Treasurer.

Howard made a motion that, on a trial basis, we change the process of dues payments from a mailed invoice and payments made online and via website (due to increased fees), to the QuickBooks invoicing. The understanding is that Quick Books will make the process of payments and record keeping more efficient and easier. The motion was seconded, and all were in favor.

**GETTY REPORT:**

Howard Gould continues to represent us at the Getty meetings and will report on any upcoming issues the SMPOA will need to discuss. There was nothing to report at this meeting. Albert Chang has agreed to be an alternate representative as a backup for Howard Gould.

**Other business:**

Paulette Silver distributed a copy of the Welcome Packet to all board members. All agreed that it was informative and useful to new residents. The completed packets will be given to Sherry Turner to distribute, as the "Welcome Committee", starting January 2020. Packets will be given to new residents that have moved into Sunset Mesa from January 2019 to present.

**Emergency Preparedness Report and Presentation:**

Al reported on Committee activities; recruiting members (now 6), liaison with neighbors North Topanga Coalition, Pacific View Estates, LA County Fire Dept, Getty Villa.

There was a presentation re: Emergency Preparedness Plan given by graduate student Grant Graves and discussed the various options available to our neighborhood. A grant was discussed that would help with funding and setting up systems we need for emergency preparation. It was a very informative and inspiring presentation that would benefit not only our Sunset Mesa community, but that of Pacific View Estates as well. More on that process will be handled by the Emergency Preparedness Committee. Volunteers are still needed from every street in the community. Grant Graves has agreed to be a liaison in setting up this much needed aspect of safety regarding both Earthquakes, Fires, and potential for Shelter in Place if PCH becomes closed off for any emergent event. Grant Graves agreed to speak and present information at several neighborhood Emergency Preparedness meetings that would be hosted by residents in Sunset Mesa. Notice will be given with how to sign up for Emergency Preparedness meetings in the February Sunset Mesa-ge.

**The meeting was adjourned at 10:15 p.m.**

---

Albert Chang, and Paulette Silver Co-acting secretary.