

SMPOA Meeting Minutes July 11, 2022

OPENING

Vice President Howard Gould called the meeting to order at 7:30 pm. via ZOOM.

PRESENT

The following Board members were in attendance Vice President Howard Gould; Architectural Committee Chair, Mark Stoeckinger; Website Manager Arthur Chan; Ed Weitzer; Secretary, Desa Stoeckinger; Martin Legowiecki; Kristina Pabst; Treasurers, Rachael Klein and Seth Fonti. Also, in attendance was: Parliamentarian Rick Silver. Absent was Norm Dupont.

COMMITTEE REPORTS

Treasurer's Report - Rachael Klein

- Summary SMPOA Financials for M/E. June 2022:
 - Net Operating Income for June 2022 was net negative \$3,944
 - Includes 2022 dues, escrow document fees, past due balances closed out, and advertising revenue
 - June expenses: \$3k in legal fees (F/F), \$3.6k CPA fees for 2020-2021 tax year, newsletter expenses Feb-May and deposit for the inspector of Elections
 - Getty cards are with Desa, and thus far we've been handing out on Request
 - Additional negative cash flow expected in July without significant revenue sources:
 - (-) \$1,375 in professional service expense
 - (-) \$300 QuickBooks Support/Training for clean up of financial
 - (-) \$1,075 Inspector of Elections
 - (-) \$223 newsletter printing for June

Banc of CA - Business Checking	\$ 21,474
Stifel Investment	\$362,478
TOTAL SMPOA ASSETS-	\$383,952
Escrow Doc Fees, Advertising CY-2022 Dues coll.	\$ 3,905
TOTAL REVENUE-	\$ 3,905
Legal	\$ 3,018
Accounting (2020-21 Tax Year)	\$ 3,563
QuickBooks Fees	\$ 10
Newsletter Printing Feb-May	\$ 1,008

Inspector of Elections Deposit	\$ 250
TOTAL EXPENSES	\$ 7,849
NET OPERATING INCOME	\$ 3,944)
Stifel Investment Portfolio Activity:	
Income & Distributions	\$ 1
Unrealized Gain/Loss	\$ (1392)
NET CHANGE IN STIFEL PORTFOLIO-	\$ (1391)

Architectural Committee - Mark Stoeckinger

Site Visits for July 9, 2022

1. 18431 Kingsport Dr. - OVI confirmed from foliage at 1843 Kingsport Drive (backyard tree) & (18441 Kingsport Drive side yard hedge and olive tree), 18447 Wakecrest Drive (rear property hedge).
2. 3444 Cloudcroft Dr. - OVI confirmed from backyard hedge at 3442 Cloudcroft Dr.
3. 18108 Sandycaple Dr. - solar panel installation approved

Next Date for Architectural Committee Visits is Saturday, August 6th

Website Manager - Arthur Chan

- Website is being updating on a regular basis
- Research is ongoing for password protection for parts of the website and goal is to have it in place by the end of the year.

Emergency Preparedness Committee - Rick Silver

- On Monday August 8th between 5:00 - 7:00 there will be County Representatives at Rick Silver's house to distribute 100 NOAA Emergency Notification radios. The reps will distribute and explain the use in case of emergency notifications. They work when there is no power, and will send true emergency notification from the National Weather Service or other governmental agencies that need to notify us of an urgent situation. They cost \$40 each, but ours are free. These are separate from the HOA 2 way radios that we are working on for person to person communication from the HOA teams that will be set up for our own individual communication in an emergency.
- Proposed Flock camera security cannot be on county property but HOA has permission to put on property of the gray house at the corner of Coastline and Surfview.
 - Pacific View Estates requested to work with us and contribute to the cameras.
 - Exploration into the Flock camera continues

NEW BUSINESS

Annual Meeting Review

- Election Results and Communication of Results: Ten Board members elected.
- Howard Gould and Seth Fonti discussed the results and communication of the annual election results. Arthur Chan confirmed the results will remain on the landing page of the association website for 30 days and be published in the July 2022 issue of The Sunset Mesa Monthly formerly the MESA-GE.
- Both proposed amendments to the By-Law's passed (Article VII: Dues and Article II, Section 2). Next step will be to update and restate the By-Laws with amended language.
- The Board discussed community feedback for the annual meeting, a lot of which centered on positive feedback on engagement, transparency, organization and communication.
- A review of the supervisor of elections, Don Mink Accountancy, was provided by Seth Fonti. Favorable feedback was given by Seth on responsiveness, flexibility and strict adherence to governance and controls. Seth recommended the use of a supervisor of election as good hygiene for the association and future boards should they undertake another mail ballot election.
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- The Board discussed record keeping as it relates to the 2022 election ballots. Don Mink has agreed to store Ballot materials for [30-45 days]; at which point the board and association will have the right to take possession of the original ballots or move to destroy them. The board will take this topic up at the next meeting as it relates to future handling.
- The Board moved to receive and file the report and tabulated results from the elections officer Mr Mink.
- The Board formally cited the provision in the ByLaws Article 4 providing for not more than 10 members of the Board and stated the ten highest vote recipients as the 10 elected members.

Deleted: Members notified on the website homepage. A third party service served as Inspector of Elections and handled the ballots and voting process.

Deleted: The Board agreed that the Inspector of Elections was a success.

Deleted: Bylaw Amendments were approved and are on the website homepage.

Deleted: Many residents have given positive feedback annual meeting and are encouraged to become involved.

Deleted: The Board

Deleted: agreed that the election materials will remain in the hands of the Inspector of Elections....

Election of Officers for 2022





The Board nominated and elected the following officers

- President: Seth Fonti
- Vice President: Howard Gould
- Secretary: Desa Stoeckinger
- Treasurer: Rachael Klein

Appointments and Other Assignments

- Webmaster: Arthur Chan
- Architectural Committee Chair: Mark Stoeckinger
- Monthly Newsletter Committee: Kristina Pabst; Rachel Klein and Arthur Chan
- Emergency Preparedness Committee: Rick Silver and Colleen O’Biern Brydon
- Street Captains group: Paulette Silver
- Legal Advisory Committee: Norm Dupont and Howard Gould
- Co-Getty Liaisons: Howard Gould and Renee Weitzer

Discussion of Goals for New Term

- Define each Board members role and responsibilities, which will be helpful for current and future Board members
- Seth Fonti and Howard Gould kicked off by discussing the approach to goals and objectives which will focus on prioritization, resourcing and ensuring we have a balance between board sponsorship and community engagement. The goals this year will center on continuing to ensure the Strength, Safety and Sustainability of the SMPOA and all of its members.
- Seth Fonti then proposed the 2022-2023 goals and objectives for the Board:
 - Safety & Security – Patrol & Visual Surveillance
 - Improving the Financial Strength of the Association
 - Increasing Community Engagement and Participation
- Preparing for the upcoming CC&R and By-Law restatement
- Howard Gould proposed a vote on the proposed goals and objectives for 2022 – 2023 which passed unanimously
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- Bylaws and CC&R’s Committee - Reinstatement attempt to formalize the committee in the next 30- 40 days.

- Deleted: Communication to include all residents
- Deleted: Email collection for all residents to use for wide use distribution of information
- Deleted: Security Broadbase financial work stream
- Deleted: Cutting costs and efficiency a priority

NEXT MEETING

The next Board of Directors meeting will be held on Tuesday, August 16th at 7:30 p.m. via Zoom.

ADJOURNMENT

Vice President Howard Gould adjourned the meeting at Tuesday 8:45 p.m. and the board entered into an executive session.

Minutes Submitted by:

Desa Stoeckinger

Secretary

